



GILWELL
PARK
LONDON

Countdown



12 – 18 months before the big day

Book your ceremony with the Registrar or Church
Decide on the size of the venue for the reception by getting together a guest list
Make a provisional booking at Gilwell Park, pay your deposit and sign the wedding contract to confirm your date
Tell us if you'd like us to hold any bedrooms for you
Find out your 10% off discount code from your Wedding Coordinator for hotel bedrooms*

6 – 12 months before the big day

Talk to your chosen caterer and decide on menus – wedding breakfast, evening food, wine, beverages etc.
Arrange entertainment and other suppliers – secure the bookings with a deposit
Book your planning meeting (usually takes place 3 months before your wedding)

2 – 6 months before the big day

Have your planning meeting with your Wedding Coordinator
Confirm your menus and beverage choices with your caterer
Send out invitations – along with information on our accommodation options
Discuss table layout with your caterers and Wedding Coordinator
Make your 75% payments 90 days before your wedding
Book your final planning meeting (usually 2 weeks before your wedding)

4 weeks before the big day

Have your final planning meeting with your Wedding Coordinator
Provide your Wedding Coordinator and caterer with your table plan
Pay your final balance

On the big day

We will ensure your day is perfect, so relax and enjoy.

Gilwell Park London
Chingford, London E4 7QW
Tel: 020 8498 5300 Email: info@gilwellpark.co.uk

www.gilwellpark.co.uk

Part of The Scouts

28/01/20